

JOB ADVERTISEMENT

The management of **Energy Utility Corporation Limited (EUCL)** informs all Electricians working under the Directorate of Defense support services Unit (Reserve Force) in EUCL Departments and branches national wide, that it is recruiting competent, qualified and experienced staff to fill the Substation Operator position on a **fixed term employment contract of one year renewable if necessary**.

S/N	POSITION	NUMBER REQUIRED	KEY ROLES & REQUIREMENTS
1	Substation Operators	14	<p>Job summary: Description of the purpose of the job</p> <p>Executing operations at the substation in accordance with corporate and regulatory rules and guidelines; keeping diligent records of events and incidents and maintaining good housekeeping at the substation.</p> <p>Key responsibilities:</p> <p>Technical Delivery</p> <ol style="list-style-type: none"> 1. Operate substations in a safe and reliable manner 2. Execute all switching procedures within the substation as per instruction from the NECC 3. Implement smooth professional execution of routine switching under instruction from the NECC 4. Monitor, assess, and record all events and incidents in the substation environment 5. Execute operations and actions designed to maintain system frequency, stability as per instruction from the NECC 6. Support customer notification for planned outages 7. Maintain accurate logs of system events, changes, or abnormalities associated with and affecting all plant in the substation 8. Reads, understands and follows all applicable safety rules, and conducts all work within those accepted safety standards 9. Report fire, security and cyber security breaches or to appropriate agency and management <p>Leadership</p> <ol style="list-style-type: none"> 10. Participate to the elaboration of KPIs for substation teams; 11. Ensure Capacity Development interventions to cover Gaps identified in staff compliment;

			<p>12. Strong communication, interpersonal, Relationship and Team work.</p> <p>Safety, Health & Environment</p> <ol style="list-style-type: none"> 1. Ensure all substation operations comply with Safety, Environment and Health statutory, legal and regulatory guidelines; 2. Minimise negative or adverse environmental impact by implementing professional handling and disposal of all effluent employed in operations; 3. Report fire and security breaches. 4. Maintains compliance with Electrical Safety Regulations, Corporate guidelines and all other standards and regulations such as applicable. <p>Educational Requirements & Experience/Qualifications</p> <p>Advanced Diploma (A1) in Electrical Engineering, Electronics and Telecommunications Engineering, Electromechanical Engineering, Electrical Technology, Electrical Power Systems and Renewable Energy.</p>
--	--	--	---

Required Documents for application:

1. An application letter;
2. A detailed updated Curriculum Vitae;
3. A photocopy of academic degree;
4. A photocopy of the Identity card;
5. Full addresses of three referees, including preferably one of previous supervisors.

Submission of Applications

Interested and qualified candidates should submit their soft copy applications documents in one folder addressed to Acting Managing Director of EUCL, through: <https://recruitment.reg.rw> with the position they are applying for in subject line not later than **01 SEP 2025** at 5.00 p.m. Hard copies are not accepted. Only shortlisted candidates will be contacted for the next step.

Note: "REG is an equal opportunity employer. As part of its Gender Mainstreaming policy and program, we seek to increase the number of women in all levels of the organization. Therefore, we strongly encourage women to apply. Special consideration will be given to qualified women applicants."

Done at Kigali, **01 SEP 2025**, 2025


Claver GAKWAVU
Ag. Managing Director